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| **Kentucky Valley Educational Cooperative**  Price/Cost **Initial** Analysis **(Pre-Bid Invitation)**  *This initial analysis is used to establish a fair and reasonable price range for necessary purchasing/acquisition. This analysis process provides an estimate of the total necessary expenditure and informs the decision on which method of procurement to be used.* | | | | | | |
| Date: | | Preparer and Member Districts served: | Category/Item: | | |
| Product Specifications: Include Description, Quantity, Delivery Schedule, Etc. | | | | | |
| *(\*List items/services below or attach as necessary.)* | | | | | |
| Check applicable considerations | Price Analysis Method(s) Used: | | |  | Comments/ Explanation: |
|  | Adequate Price Competition | | |  |
|  | Catalog/Market Pricing | | |
|  | Set by Law or Regulation | | |
|  | Previous Purchases/Historical Pricing | | |
|  | Contracted by Federal Government | | |
|  | In-House Estimates | | |
|  | Paid by Other Districts | | |
|  | Compared to a Substantially Similar Item | | |
|  | Provided by RFIs | | |
| Check applicable considerations | Other Factors to Consider: | | | Comments/Explanation: |
|  | Market Conditions | | |  |
|  | Quantity or Size | | |
|  | Geographic Location | | |
|  | Extent of Competition | | |
|  | Terms and Conditions of the Acquisition | | |
|  | Technology | | |
|  | Unique Government Requirements | | |
| **Additional Comments:** *(\*Attach additional documentation as necessary.)* | | | | | |
| **Cost Analysis** (If Applicable):  Possible considerations —Unit Costs, Delivery, Labor, Geographic Location, Processing, Installation, Profit, etc. | | | | | |
| *(\*Attach additional documentation as necessary.)* | | | | | |